Suggested wording DBS TAS Instructions

‘This is a telephone appointment and you DO NOT need to attend the hospital. You will be contacted by hospital staff who will arrange your next appointment with you. If however you have not heard from the hospital within 24 hours of the time shown above, please telephone [enter] making sure that you have this letter with you.’

Suggested wording DBS CAS Instructions

‘This is an assessment appointment which you should attend in order for us to understand more about your condition and determine the most appropriate course of action.’

[Enter text, which lets the patient know what may happen at their appointment and the length of time they need to allow for this e.g. ‘You may need a test at your appointment, etc].

Suggested wording DBS 2WW Service Instructions

‘Please attend this appointment on the date, time and location shown above. If however you need to change this appointment, please telephone [enter] making sure you have this letter with you. Please do not change this appointment online or by ringing the Appointments Line.’

[Enter text, which lets the patient know what will happen at their appointment and the length of time they need to allow]

Example from South Devon Healthcare Foundation Trust:

‘I have booked an appointment for you at South Devon Healthcare Foundation Trust as a matter of priority to exclude a diagnosis of cancer. If you wish to discuss this or have any questions regarding your referral, please contact me and I will help you with these.

What happens next?

You will receive a letter from the hospital confirming the details of your appointment. It may be possible to do an excision or biopsy at your appointment. If you need to change your appointment, please contact the number below, however I would recommend that you do not delay the appointment.

PLEASE ENSURE THAT THE HOSPITAL AND YOUR SURGERY HAVE ALL YOUR CONTACT TELEPHONE NUMBERS INCLUDING MOBILE AND WORK NUMBERS, AND YOUR CURRENT ADDRESS

I know that this will concern you but feel this urgent appointment will help identify your future care. On the day of your appointment please report to: XXX’